SMRT
HOLDINGS BERHAD

SMRT HOLDINGS BERHAD
Registration No. 200401021019 (659523-T)
(Incorporated in Malaysia)

ADMINISTRATIVE GUIDE
FOR THE TWENTY-SECOND (22ND) ANNUAL GENERAL MEETING

Date and Time	:	**Friday, 4 December 2026 at 10.00 a.m.**
Venue	:	**Welcome Centre, Level UG, Tower Block, University of Cyberjaya, Persiaran Bestari, Cyber 11, 63000 Cyberjaya, Selangor Darul Ehsan**
Mode of Meeting	:	Hybrid: at the Main Venue and Online Platform
Poll Administrator	:	Dvote Services Sdn. Bhd. **https://www.dvote.my**
Independent Scrutineers	:	U Search Management Services Sdn Bhd

Key dates at a glance

Monday, 23 November 2026	Record of Depositors (ROD) date: who is entitled to participate
Wednesday, 25 November 2026	Registration and e-Proxy submission open on Dvote Online
Wednesday, 2 December 2026, 10.00 a.m.	Last day to submit Proxy Forms (all methods) and revoke proxies
Friday, 4 December 2026, 10.00 a.m.	Meeting starts. Voting opens when the Chairperson declares it

Register on Dvote Online **before the meeting day**. It makes check-in faster for you and for everyone else.

1. Entitlement to Participate and Appointment of Proxy

1. Only members whose names appear in the **Record of Depositors as at 23 November 2026** are entitled to participate in the 22nd AGM, or to appoint proxy(ies), an authorised representative or an attorney to participate on their behalf.
2. Members who are unable to participate in the 22nd AGM may appoint the Chairperson of the Meeting as their proxy and indicate their voting instructions in the Proxy Form.
3. A proxy, authorised representative or attorney may be appointed in hard copy or by electronic means. The appointment must be deposited or submitted **no later than Wednesday, 2 December 2026 at 10.00 a.m.** in either of the following ways:
   (i) In hard copy
   Deposit the completed Proxy Form at the Registered Office of the Company at Level 8, Tower Block, University of Cyberjaya, Persiaran Bestari, Cyber 11, 63000 Cyberjaya, Selangor Darul Ehsan, Malaysia or the Share Registrar's office at Insurban Corporate Services Sdn. Bhd, 149, Jalan Aminuddin Baki, Taman Tun Dr. Ismail, 60000 Kuala Lumpur.
   (ii) By electronic means
   Lodge the Proxy Form electronically with the Poll Administrator through Dvote Online at **https://www.dvote.my**. The steps are set out in Section 4: Participating at the Venue and Section 5: Participating Remotely.

Electronic Proxy Form submission is available to **individual shareholders only**. Corporate shareholders must submit hard copy of the Proxy Form.

2. Revocation of Proxy

1. If you have submitted a Proxy Form and later decide to change your proxy(ies), or to revoke the appointment and participate in the 22nd AGM yourself, please write to the Poll Administrator at **dvoteservice@gmail.com no later than Wednesday, 2 December 2026 at 10.00 a.m.**
2. Once revoked, your proxy(ies) will not be allowed to participate in the 22nd AGM. Please inform your proxy(ies) accordingly.

3. Voting Procedures

Voting at the 22nd AGM will be conducted by poll in accordance with Rule 8.31A of the Main Market Listing Requirements of Bursa Malaysia Securities Berhad.

SMRT Holdings Berhad has appointed **Dvote Services Sdn. Bhd.** as Poll Administrator to conduct the poll electronically ("e-Voting") through Dvote Online at **https://www.dvote.my**, and [Scrutineer Name] as Independent Scrutineers to verify the poll results.

Members may vote on the resolutions at any time from the start of the 22nd AGM at 10.00 a.m. until the end of the voting session, as announced by the Chairperson of the Meeting. See Sections 4 and 5 for how to vote on the meeting day.

e-Voting can be done on a personal smartphone, tablet, computer or laptop.
When voting closes, the Independent Scrutineers will verify the poll results, and the Chairperson will declare whether each resolution is carried.

4. Participating at the Venue

Members, proxies, authorised representatives and attorneys who wish to attend the 22nd AGM in person should follow the steps below.

BEFORE THE 22ND AGM DAY	
Procedure	**Action**
(a) Sign up as a user with Dvote Online	***Note:*** *If you are already a Dvote Online user, you do not need to sign up again. Sign in with your email address and password. If you do not receive our emails, please check your spam folder.* Scan the QR code to sign up **OR** • Go to **https://www.dvote.my**. • Click "**Sign Up**" to register as a new user. • Complete the registration form and upload a softcopy of your MyKad (front and back), or your passport if you are a foreigner. You will be notified by email once your user registration is accepted or rejected.
(b) Register for physical participation	• Registration is open from **Wednesday, 25 November 2026** until polling begins at the 22nd AGM. • Log in to **https://www.dvote.my** with your email address and password. • Select the event "**SMRT Holdings Berhad - 22nd Annual General Meeting**". • Click "**Register"**, select "**Physically**" and click "**Submit**". • You will receive an email confirming that your registration has been received for verification.

(c) Submit your Proxy Form (e-Proxy) (if any)	• Log in with your email address and password. e-Proxy submission is open from **Wednesday, 25 November 2026** until **Wednesday, 2 December 2026 at 10.00 a.m.** • Select the event "**SMRT Holdings Berhad - 22nd Annual General Meeting**" and click "**e-Proxy**" under "**Pre-Meeting Submission**". • Click "**Select**" in the Action column to choose your Securities Account. • Appoint your proxy(ies) and enter their details, or appoint the Chairperson as your proxy. • Indicate your voting instructions (**FOR or AGAINST**). If you do not, your proxy will decide how to vote. • Review and submit your proxy appointment.
(d) Pre-meeting questions (if any)	If you have any questions for the Board of Directors, you may use the "**Question Box**" under "**Pre-Meeting Submission**" from **Wednesday, 25 November 2026** until **Wednesday, 2 December 2026 at 10.00 a.m.**

ON THE DAY OF THE 22ND AGM	
Procedure	**Action**
(a) Mark your attendance	• Scan the QR code displayed by the Poll Administrator at the venue. • Click "**Mark Attendance**" on your screen. • You will receive an e-pass once your attendance is recorded.
(b) Vote on site	• Click "**Poll Station**" to view and select your Securities Account(s). • Click "**Vote**" to cast your vote on each resolution. • Review your votes, then confirm and submit.

5. Participating Remotely

Members, proxies, authorised representatives and attorneys who wish to participate in the 22nd AGM online should follow the steps below.

BEFORE THE 22ND AGM DAY	
Procedure	**Action**
(a) Sign up as a user with Dvote Online	***Note:*** *If you are already a Dvote Online user, you do not need to sign up again. Sign in with your email address and password. If you do not receive our emails, please check your spam folder.* Scan the QR code to sign up **OR** • Go to **https://www.dvote.my**. • Click "**Sign Up**" to register as a new user. • Complete the registration form and upload a softcopy of your MyKad (front and back), or your passport if you are a foreigner. You will be notified by email once your user registration is accepted or rejected.
(b) Register for remote participation	• Registration is open from **Wednesday, 25 November 2026** until polling begins at the 22nd AGM. • Log in to **https://www.dvote.my** with your email address and password. • Select the event "**SMRT Holdings Berhad - 22nd Annual General Meeting**". • Click "**Register**", select "**Virtually**" and click "**Submit**". • You will receive an email confirming that your registration has been received for verification.

(c) Submit your Proxy Form (e-Proxy) (if any)	• Log in with your email address and password. e-Proxy submission is open from **Wednesday, 25 November 2026** until **Wednesday, 2 December 2026 at 10.00 a.m.** • Select the event "**SMRT Holdings Berhad - 22nd Annual General Meeting**" and click "**e-Proxy**" under "**Pre-Meeting Submission**". • Click "**Select**" in the Action column to choose your Securities Account. • Appoint your proxy(ies) and enter their details, or appoint the Chairperson as your proxy. • Indicate your voting instructions (**FOR or AGAINST**). If you do not, your proxy will decide how to vote. • Review and submit your proxy appointment.
(d) Pre-meeting questions (if any)	If you have any questions for the Board of Directors, you may use the "**Question Box**" under "**Pre-Meeting Submission**" from **Wednesday, 25 November 2026** until **Wednesday, 2 December 2026 at 10.00 a.m.**

ON THE DAY OF THE 22ND AGM	
Procedure	**Action**
(a) Mark your attendance	• Log in to **https://www.dvote.my** and select the event "**SMRT Holdings Berhad - 22nd Annual General Meeting**". • Click "**Mark Attendance**" on your screen.
(b) Join the live stream	• Click "**Join Meeting**" to enter the live-streaming meeting room. • Please log in at least **20 minutes** before the 22nd AGM begins.
(c) Ask questions during the live stream (if any)	• Use the "**Question Box**" to send your question(s) to the Board of Directors.
(d) Vote online	• Click "**Vote**" to view and select your Securities Account. • Cast your vote on each resolution. • Review your votes, then confirm and submit.
(e) End of the live stream	• The live stream ends when the Chairperson announces the close of the 22nd AGM.

6. Other Information

No door gifts or vouchers	There will be no distribution of door gifts or vouchers at the 22nd AGM.
No recording or photography	Recording or photography of the 22nd AGM proceedings is **strictly prohibited**.

7. Enquiries

If you have any questions about this guide, please contact the Poll Administrator during office hours, Monday to Friday, 9.00 a.m. to 5.00 p.m. (except public holidays).

DVOTE SERVICES SDN. BHD.
Lot 9-7, Menara Sentral Vista, No. 150, Jalan Sultan Abdul Samad, Brickfields, 50470 Kuala Lumpur

Contact Person: Ms. Sangetha / Mr. Hugo Wong

Email: **dvoteservice@gmail.com**

General Line: +603-2276 6138 / 6139 / 6130

Or you may contact our Share Registrars, Insurban Corporate Services Sdn. Bhd. during office hours from Monday to Friday (8.30 a.m. to 5:30 p.m.) at 603-7729 5529 or insurban@gmail.com.